



## 2022-2023 LICENSING CRITERIA AND REQUIREMENTS

The criteria to be used to assess applications for licensing in Class A and B shall include academic qualifications in an environmental discipline. All applicants must demonstrate that they have been predominantly involved in relevant EIA work experience and for higher level categories, applicants should demonstrate core competencies in EA.

**Table 1: Education and Experience required per Category of Licensing in Class A**

| Category of expert  | Academic qualification from a recognized university in environmental sciences or pure and applied sciences with environmental related options | Minimum relevant working experience in Environmental Assessments |
|---|---|--|
| <b>Junior expert:</b><br>An expert who has recently graduated university and has commenced the practice of environmental works.   | Bachelor's degree<br>Or<br>Master's degree  | 0 years' experience  |
| <b>Associate expert:</b><br>An early to mid-career practicing environmental specialist with a minimum of 4 years of experience since completing university. Consolidating experience on complex projects with evidence of collaboration with other environmental professionals. | Bachelor's degree   | 4 years' experience  |
|   | Master's degree   | 3 years' experience  |
|   | PhD   | 0 years' experience  |
| <b>Lead expert:</b><br>A leading environmental professional with at least   | Bachelor's degree   | 8 years' experience (or) 4 years as an Associate Expert          |

| Category of expert   | Academic qualification from a recognized university in environmental sciences or pure and applied sciences with environmental related options | Minimum relevant working experience in Environmental Assessments |
|--|---|--|
| eight years of practical experience, experience in project and personnel management and capability to supervise and mentor associate and junior experts. | Master's degree   | 7 years' experience (or) 3 years as an Associate Expert          |
|  | PhD   | 5 years' experience (or) 2 years as an Associate Expert          |
| <b>Firm of Experts</b>   | At least one shareholder who is a registered Lead Expert with qualifications and experiences as stated above.                                 |  |

**Table 2: General Criteria and Requirements per Category of Licensing for Class A**

| Category of expert   | Criteria  |
|--|---|
| <b>Junior expert:</b><br>An expert who has recently graduated from a University and has commenced the practice of environmental works. | <ol style="list-style-type: none"> <li>1. Bachelor's degree or Master's degree without any experience</li> <li>2. Equivalence of the degree certificates if obtained from a foreign higher institution of learning</li> <li>3. CV</li> <li>4. Other relevant Supporting documents</li> <li>5. Copy of ID</li> <li>6. Form F2 and Code of Ethics that are well filled and signed</li> <li>7. Proof of payment of application fees (10,000frws)</li> <li>8. Application letter addressed to the Chairman</li> <li>9. Valid Criminal Record Certificate</li> </ol> |

| Category of expert  | Criteria   |
|---|--|
| <p><b>Associate expert:</b><br/>An early to mid-career practicing environmental specialist with a minimum of 4 years of experience since completing university. Consolidating experience on complex projects with evidence of collaboration with other environmental professionals.</p> | <ol style="list-style-type: none"> <li>1. Bachelor’s degree with 4 years’ experience or a Master’s degree with 3 years’ experience</li> <li>2. Equivalence of the Degree certificates if obtained from a foreign higher institution of learning</li> <li>3. CV</li> <li>4. Summary of completed projects and key tasks assigned</li> <li>5. References from three (3) clients or other professionals in the field</li> <li>6. A foreign expert applying for membership in this category must provide a valid registration certificate and practicing license issued by an Environmental Institution or Association in the Country of origin</li> <li>7. Other relevant supporting documentation</li> <li>8. Copy of ID</li> <li>9. Valid Criminal Record Certificate</li> <li>10. Form F2 and Code of Ethics that are well filled and signed</li> <li>11. Proof of payment of application fees (10,000frws)</li> <li>12. Application letter addressed to the Chairman</li> </ol> |
| <p><b>Lead expert:</b><br/>A leading environmental professional with at least eight years of practical experience, experience in project and personnel management and capability to supervise and mentor associate and junior experts.</p>  | <ol style="list-style-type: none"> <li>1. Bachelor’s degree with 8 years’ experience or 4 years as an Associate Expert. Master’s degree with 7 years’ experience or 3 years as an Associate Expert or PhD with 5 years’ experience or 2 years as an Associate Expert</li> <li>2. Equivalence of the Degree certificates if obtained from a foreign higher institution of learning</li> <li>3. CV</li> <li>4. Summary of completed projects and key tasks assigned</li> <li>5. References from three (3) clients or other professionals in the field</li> <li>6. A foreign expert applying for membership in this category must provide a valid registration certificate and practicing license issued by an</li> </ol>   |

| Category of expert     | Criteria   |
|------------------------|--|
|                        | Environmental Institution or Association in the Country of origin<br>7. Other relevant supporting documentation<br>8. Copy of ID<br>9. Form F2 and Code of Ethics that are well filled and signed<br>10. Proof of payment of application fees (10,000frws)<br>11. Application letter addressed to the Chairman<br>12. Valid Criminal Record Certificate  |
| <b>Firm of Experts</b> | 1. At least one shareholder who is a registered Lead Expert<br>2. Copy of Company Registration Certificate from RDB,<br>3. Copy of valid Tax Clearance Certificate from RRA and RSSB<br>4. For a Foreign Company, it must provide valid Registration Certificate with a Professional Environment Institution or Association in the Country of origin<br>5. Form F2 and Code of Ethics that are well filled and signed<br>6. Proof of payment of application fees (30,000frws)<br>7. Application letter addressed to the Chairman |

### General Criteria and Requirements for Membership in Class B

1. Application letter addressed to the Chairman
2. Bachelor's degree in environmental sciences
3. Equivalence of the Degree certificates if obtained from a foreign higher institution of Learning
4. CV
5. Copy of ID
6. Form F1 and Code of Ethics that are well filled and signed
7. Proof of payment of application fees (10,000frws)
8. Valid Criminal Record Certificate